

DRAFT

**Board of Directors Quarterly Meeting Minutes
Virginia National Defense Industrial Authority**

**Jepson Alumni Executive Center
University of Mary Washington
Fredericksburg, Virginia
July 20, 2010**

Chairman Joe Reeder called the meeting to order at 10:05 a.m., welcoming authority board members, staff, and guests. The Hon. John Knapp was asked to lead the group in the Pledge of Allegiance.

Authority board members present:

Mr. John B. Adams, Jr.	The Hon. John W. Knapp, Sr.
Mr. G. William Beale	Gen. Robert Magnus, USMC (Ret.)
Rear Adm. Robert R. Fountain, Jr., USN (Ret.)	The Hon. Joe R. Reeder
Mr. Jeff B. Franzen	Mr. William L. Welch
Rear Adm. John G. Hekman, USN (Ret.)	

Members absent:

Gen. John N. Abrams, USA (Ret.)	Vice Adm. James D. McArthur, Jr., USN (Ret.)
The Hon. James S. Cheng	The Hon. Cord A. Sterling
Gen. Richard E. Hawley, USAF (Ret.)	Mr. Kurt H. Tripp
Maj. Gen. Daniel E. Long	Capt. Leonard P. Wales, USN (Ret.)

Chairman Reeder noted that following the meeting a luncheon will be held to honor five board members who have departed or are not seeking reappointment. These are former Secretary of Commerce & Trade Patrick Gottschalk, former Adjutant General Robert Newman, former President of Virginia State University Eddie Moore, and retired Generals John Abrams and Richard Hawley.

The next meeting will be held on Wednesday, October 20, 2010 at the Virginia War Memorial. It will be one of the first events held in the memorial's Paul and Phyllis Galanti Education Center, currently under construction. The meeting's host will be VNDIA board member retired Rear Adm. John Hekman, who also sits on the memorial's Board of Trustees.

The draft minutes from the April 21, 2010 meeting were presented. Mr. Adams moved that the minutes be accepted as presented, Mr. Franzen seconded the motion and the minutes were approved by unanimous vote.

Chairman Reeder introduced Mr. Rick Hurley, President of the University of Mary Washington (UMW), who presented to the board on the Dahlgren Campus Center for Education and Research. The project is designed to support the educational requirements of the technology-focused workforce at the Naval Support Facility Dahlgren and its tenants. The Dahlgren campus will be operated by UMW, but will offer post-graduate classes and degree-granting programs in science, technology, math and engineering through several Virginia institutions. The 40,000 square-foot, \$20.4 million facility is under construction now, and expected to open in 2012.

Chairman Reeder introduced the meeting's second presenter, Mr. Christian Jahrling, Vice President and General Manager of Turner Construction Company. Mr. Jahrling briefed the board on the progress of the Fort Belvoir Community Hospital. The hospital is a BRAC action that is part of a larger reorganization of Department of Defense medical facilities in the National Capital District. It is currently about 60 percent complete, and when fully operational the hospital will include 1.275 million square-feet, 120 beds, two parking garages and 55 primary and specialty clinics. It is intended to be "world class" on every level, from design and construction to level of patient care.

Mr. David Dickson, VNDIA Executive Director, presented an updated Strategic Plan. The plan has been designed with input from the Strategic Planning Committee and serves essentially as a "work plan" for the fiscal year. A discussion followed regarding the recent Defense Department numbers that show that in 2009 Virginia received more direct DoD expenditures than any other state. Mr. Franzen suggested that it may be beneficial to educate community and business leaders on this positive impact, and that opportunities to do this should be considered as part of VNDIA's planning.

It was the sense of the board that the Strategic Plan as presented was acceptable, and the staff will proceed with the plan, incorporate any additional edits and present the final plan to the board for formal adoption during the October 20, 2010 quarterly meeting.

Mr. Welch reported on behalf of the Grants Review & Oversight Committee, which he chairs. The committee met in April to review Virginia Beach's \$7.5 million grant application for fiscal year 2011 and the status of current grants. The Virginia Beach application was subsequently recommended to and approved by Gov. McDonnell. Of the 23 active grants (approved prior to the most recent for Virginia Beach), 11 have been completed, and \$30 million of the \$52 million in funds (57.4 percent) has been reimbursed to date.

Rear Adm. Fountain, chair of the Local Coordination, Support & Communications Committee, reported that the staff has been busy representing VNDIA at a variety of meetings state-wide, including regional meetings in northern Virginia, the Quantico and Dahlgren areas, Hampton Roads and on the Eastern Shore. In addition, staff visits were made to the Radford Army Ammunition Plant and the Naval Facilities Engineering Command. Finally, VNDIA has been monitoring and supporting the Joint Land Use Study (JLUS) process currently underway for the City of Hampton and Langley Air Force Base (now Joint Base Langley-Eustis). The JLUS is expected to be adopted by the Hampton City Council in September.

Mr. Dickson presented the fiscal year 2011 VNDIA operations budget to the board for approval.

Budget Revenue Sources

General Fund Revenue	\$403,317
Carry Forward Funds	<u>181,015</u>
Total	\$584,332

Budget Expenditures

Compensation	\$387,205
Web Site & Promotion	3,000
VNDIA Meetings	5,000
Travel	17,000

Services	131,627
Supplies & Materials	5,000
Fixed Asset Payments	28,000
Other Expenditures	<u>7,500</u>
Total Budget	\$584,332

Mr. Beale moved the following:

Be it resolved by the Virginia National Defense Industrial Authority that the above outlined operating budget totaling \$584,332 be adopted to provide basic expenditure guidance to the Executive Director in personnel and operating matters for the current fiscal year July 1, 2010 to June 30, 2011.

Rear Adm. Fountain seconded the motion and the budget resolution was approved by unanimous vote.

Mr. Dickson also presented the VNDIA Annual Report for fiscal year 2010. The report is a compendium of board and staff activity, as well as a resource of contacts and information on military installations and the economic effects of the Defense Department in Virginia.

Chairman Reeder opened the floor to new business. Seeing none, Rear Adm. Fountain moved to adjourn, Mr. Welch seconded, and by unanimous vote the meeting was adjourned at 12:05 p.m.